

**Village of Cambridge Village Board
Amundson Community Center, Community Room
200 Spring Street
Tuesday, June 22, 2021, 6:30 p.m.**

AS ALL DANE CNTY COVID MANDATES HAVE BEEN LIFTED, THIS IS AN IN-PERSON MEETING: MASKS ARE NOT REQUIRED; HOWEVER, IT IS RECOMMENDED THAT UNVACCINATED PEOPLE CONTINUE TO WEAR MASKS TO PREVENT THE SPREAD OF COVID-19. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

Village Board Agenda

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances:**
- 5. Approval of Consent Agenda:**
 - a. Village Board Minutes: June 8, 2021
 - b. Plan Commission: June 14, 2021
 - c. Energy Sub Committee: June 15, 2021
 - d. Water and Sewer Committee: June 15, 2021
 - e. Licensing Committee: June 17, 2021
 - f. Resignation of Trustee Rose as the Village Representative on the Library Board, to be replaced by Trustee Kumbier.
- 6. Reports:**
 - a. Presidents Report
 - b. Library Board: June 9, 2021
 - c. Village Office Updates: Administrator/Clerk/Treasurer Moen
- 7. Bills**
- 8. New Business:**
 - a. Village of Cambridge Resolution 2021-05 – Relating to the 2020 Compliance Maintenance Annual Report (CMAR)
 - b. Village of Cambridge Resolution 2021-04 – Granting Alcohol and Tobacco Licenses for the licensing year of July 1, 2021 – June 30-2022.
 - c. Bee Keeping
 - i. Application
 - ii. Village of Cambridge Resolution 2021-06 – Relating to Fee Schedule
 - d. Temporary Liquor License, Cambridge Area Lions Club, July 9, July 23 and August 13 - Veterans Park, Summer Concert Series
 - e. Park Reservation – Cambridge Farm to School – Fall Festival, Veteran’s Park, October 9, 2021
 - f. Dancing Goat Distillery – Rick House project
 - i. Accepting Water Mains
 - ii. Letter of Credit
- 9. Unfinished Business:** Discussion and Possible Action regarding:
 - a. Energy Subcommittee
 - i. Letter Sent to Other Governing Municipalities
 - ii. Update on Legal
 - iii. Presentation to Dane County ZLR
 - iv. Public Comments to the PSC

- v. Economic Impact Study
- vi. Badger Hollow

- b. Fire Commission Update
 - i. Building Subcommittee Update
 - ii. Fire Commission Update

10. Correspondence:

11. Upcoming Meetings: June 24, Public Works Committee; June 29, Energy Subcommittee; July 6, Economic Development Committee; July 7 Board of Review; July 12, Plan Commission; July 13, Village Board; July 20, Water and Sewer Committee; July 27, Village Board.

12. Questions, Referrals to Staff or Future Agenda Items:

- a. Quarterly update, Jefferson County Tourism – Carol Sapienza
- b. Quarterly update, Dane County Supervisor – Kate McGinnity
- c. Village of Cambridge Ordinance 2021-02 re: Loud and Unnecessary Noises Designated

13. Adjournment

Lisa Moen, Administrator/Clerk/Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

**Village of Cambridge Village Board
Teleconference Meeting
Tuesday, June 8, 2021, 6:30 p.m.**

This meeting is being held via teleconference. You will be able to join the meeting any time after 6:20 p.m. Members of the Village Board and public may attend by:

Dial-in number (US): (727)731-3716

Online meeting ID: bgoeckner

Join the online meeting: <https://join.freeconferencecall.com/bgoeckner>

Village Board Minutes

- 1. Call to Order/Roll Call:** President McNally called the meeting to order at 6:30 pm. Members present: Trustees Kumbier, Breunig, Wittwer, Rose, Galler and President McNally. Members excused: Trustee Franklin. Others present: Lisa Moen, Administrator/Clerk/Treasurer; Nick Maas and Mike Reiber, Dancing Goat Distillery; Roxy Engelstad; William Gardner; Dean Lund; Tracy; A; Andrea Sopkovich.

2. Pledge of Allegiance

- 3. Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.

4. Public Appearances: None

5. Approval of Consent Agenda:

- a. Village Board Minutes: May 25, 2021

Trustee Kumbier made a motion to approve the consent agenda as presented, seconded by Trustee Galler. Motion carried.

6. Reports:

- a. **Presidents Report:** McNally thanked Trustees Wittwer and Franklin for participating in the Memorial Day program. It was a good turnout and very nice program.
- b. **Economic Development Committee:** June 7, 2021: Chairperson Galler provided a summary, it was a very productive first meeting. We will be starting fresh, reviewing past reports and outlining our goals moving forward. Our next meeting will be July 6, 2021, at 6:15 p.m. We will be holding a working session to work on goals, to determine how to then move forward.
- c. **Joint Law Enforcement:** June 8, 2021: Met prior to the Village Board Meeting. Trustee Rose gave an update: there were updates on recent fires that are being investigated, one in each municipality. These are joint investigations. Child pornography case, which is also multi-jurisdictional; electric speed board signs have been repaired in both communities; ordinance change and meeting time change are on this agenda.
- d. **Village Office Updates:** Administrator/Clerk/Treasurer Moen: We are scheduling and holding a lot of Committee meetings – a lot of prep work for these meetings; license renewals have all be sent out and received back – working with the police on background checks, all notices have been published, committee will meet prior to Board taking final action; Deputy Goeckner is now gone, Brynwood will be starting on June 21; continue working on the bike trail, water and sewer projects and the winery; working with the library on the custodial position; lawn, grass and weed notices are going out after “No Mow May”; we are also working on door knockers for this.

- 7. Bills:** First run was \$53,080.36, second run was \$14,800.55 for a total of \$67,880.91. There was a brief discussion regarding bills for the bike trail. The Village is the fiscal agent. Once we are further into the project we will submit for reimbursement from both the county and state grants.

Trustee Kumbier made a motion to approve the bills in the amount of \$67,880.91, seconded by Trustee Galler.

Motion carried on a 6-0 roll call vote.

8. New Business:

- a. **Park Reservation:** Cambridge Arts Council, Concerts in the Park, various dates.

Trustee Galler made a motion to approve the Park Reservation for the Cambridge Arts Council, Concerts in the Park series, seconded by Trustee Wittwer. Motion carried.

- b. **Village of Cambridge Ordinance 2021-02 re: Loud and Unnecessary Noises**

Designated : The Joint Law Enforcement made a recommendation to the Village Board to approve Ordinance 2021-02. There was discussion to remove heavy machinery from the language – keeping that more restrictive.

Trustee Breunig made a motion to refer this to Mary Behling for review, separating language for heavy machinery, seconded by Trustee Kumbier. Motion carried.

- c. **CD Players Request for funds from ARPA Act to cover administrative costs in 2020:**

These funds are able to be dispursed to non-profit groups. They are requesting administrative costs for 2020, not lost revenue. They were not able to hold shows, but still had costs such as insurance and rent. We are not sure yet when we will receive the funds, and how much we will be receiving.

Trustee Breunig made a motion to refer this and any other future requests for funding to the Audit and Finance Committee, seconded by Trustee Wittwer. Motion carried.

9. Unfinished Business: Discussion and Possible Action regarding:

- a. **Village Board/Standing Committees**

- i. **In Person Meetings / Virtual Meetings / Hybrid Meetings:** Trustee Galler had reached out to Dane County for guidance on holding hybrid meetings and shared their information. Administrator Moen reached out to other municipalities with very differing answers. Some have been in person throughout COVID, some had been remote and have gone back to, or are going back to in person, and some are moving forward with a hybrid model. Some challenges have been technology – microphones, cameras, laptops that pick up all participants; additional staffing needed to cover both in person and virtual, conducting meetings, taking minutes; different platforms needed if moving forward with this; difficulty with some being on telephone and some on computer; lack of internet capabilities for some; being dependent on the internet – if there are outages. Galler will work with staff on looking into this further. We should use Dane County and the schools as a resource – use the resources that we currently have. Would this increase civic involvement and availability?

Trustee Breunig made a motion to move back to in person for our next meeting, while continuing to explore options for hybrid meetings in the future, seconded by McNally. Motion carried.

Language will be included on the agendas that while mask mandates have been lifted and are not required, it is recommended to continue wearing masks if you are not vaccinated. We will also practice social distancing.

- ii. **Start time of Meetings:** At the previous meeting, the board discussed moving the Village Board meetings to an earlier time. One conflict is the Joint Law Enforcement Committee that meets every other month, before the Village Board meeting. Joint Law Enforcement meets 6 times a year, the Village Board 24. At their meeting today the Joint Law Enforcement Committee made amotion to begin their meetings at 5:15 p.m. which would enable the Village Board to meeting earlier. There was discussion if people can make it home in time for earlier meetings, family schedules, etc.

Trustee Breunig made a motion to begin Village Board meetings at 6:00 p.m., seconded by Trustee Kumbier.

Motion failed 2-4 on a roll call vote. No: Wittwer, Galler, Kumbier and McNally. Yes: Breunig and Rose.

b. Energy Subcommittee

- i. **Badger Hollow:** Trustee Kumbier visited the site. It was discussed that the Village Board as a whole, or the Energy Subcommittee could not visit the site together without posting it as a public meeting, we cannot violate quorum or open meeting guidelines. Roxy Engelstad, Mary Gjermo and Andrea Sopkovich attended the Dane County Zoning and Land Regulation meeting and expressed their concerns with the proposed solar project. On April 13th Invenergy gave them a presentation, the committee has now agreed to give the opposition an opportunity to present to them. No date has been set. The subcommittee will discuss this.

c. Fire Commission Update

- i. **Building Subcommittee Update:** The Subcommittee met on Thursday, June 3rd. They appointed Mr. Heinz as the Chairperson. They invited the committee that was opposed to the expansion in to share concerns. They went to visit fire stations, one which is just being completed by Kehler. Discussion regarding increased costs over time. Solar panels are being placed on Fort Atkinson's station, will provide 60% of the energy.
- ii. **Fire Commission Update:** The Newspaper has filed two complaints regarding open meeting violations, one in regards to the Building Subcommittee, the second in regards to the separate building committee that Gene Kapsner has referred to that has been meeting for months, with no public notice. This is the committee that made the decision to expand the Subcommittee at large members from 2 to 4. Discussion regarding rising costs and a possible referendum in the fall. The overall consensus of the Board was that we need additional information prior to committing to a referendum. What is the new plan? Didn't feel we should go back with the same plan, with the same amount. The voters already voted on that. Some residents have questioned why we are even looking at this still, as the referendums did not pass. Trustee Kumbier felt we would have updated information by fall.

10. Correspondence: None

11. Upcoming Meetings: June 9, Library Board; June 14, Plan Commission; June 15, Energy Subcommittee; June 15 Water and Sewer; June 16, Open Book; June 17, Licensing Committee; June 22 Village Board; June 24, Public Works Committee; July 6, Economic Development; July 7 Board of Review.

12. Questions, Referrals to Staff or Future Agenda Items:

13. Adjournment

Lisa Moen, Administrator/Clerk/Treasurer

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Village of Cambridge Plan Commission

Monday, June 14, 2021 – 6:30 P.M.
Amundson Community Center, 200 Spring Street
Community Room

AS ALL DANE COUNTY COVID MANDATES HAVE BEEN LIFTED, THIS IS AN IN-PERSON MEETING: MASKS ARE NOT REQUIRED; HOWEVER, IT IS RECOMMENDED THAT UNVACCINATED PEOPLE CONTINUE TO WEAR MASKS TO PREVENT THE SPREAD OF COVID-19. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!

MINUTES

1. **Call to Order / Roll Call:** Trustee Wittwer called the meeting to order at 6:30 p.m. Members present: Commissioners Franklin, Michalski, Milsap, Hollenbeck and Chairman Wittwer. Members excused: Commissioner Anderson. Others present: Lisa Moen, Administrator/Clerk/Deputy Treasurer; Mike Reiber, Dancing Goat Distillery; Mark McNally, Village President, Karyn Saemann, Cambridge News.
2. **Proof of Posting:** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank, and the Village Web Site.
3. **Approve Minutes** from Plan Commission Meeting on February 8, 2021: Commissioner Michalski made a motion to approve the minutes as presented, seconded by Commissioner Franklin. Motion carried.
4. **Public Appearances:** None
5. **Unfinished Business:** None
6. **New Business:** Discussion and Possible Action regarding:
 - a. **Update from Dancing Goat Distillery**
 - i. **General Update:** Rick House 1 is complete, state inspection in February and Occupancy Permit received. Have started populating the Rick House, 2,000 barrels. They have approval from the state for Rick House 2. In the future they may request permission to have visitors on site. Expansion of the Distillery: building is complete, finishing 4 internal projects. There has been a slight delay due to COVID in receiving supplies. By fall there will be a significant increase in production with 5 stills running. McNally questioned what they have learned from the first one – to go bigger and taller. The village has already approved the increase in size for the next Rick House. He also questioned plans to have a Rick House on the site of the Distillery – it would not be an actual Rick house, but rather a model to show people how barrels are stored in the Rick House.
 - ii. **Landscaping Plan:** There will be an oat seed base, both inside and outside of horseshoe; micro clover grass mix; pollinator bee mixes; ditch mix; 2 low water areas – wetland flower mix. Juniper by the gates on the south side. Due to the drought, looking to plant in the fall. Later will add lavender patches, fruit, and ornamental trees on the west side, creeping red flocks. These plantings will be done later, spread around the facility so that they are not all clumped together in one area.
 - iii. **Beekeeping:** As mentioned in the memo that was distributed, The Dancing Goat Distillery is interested in keeping bees on their property. While our ordinances state that a permit must be

obtained from the Village, staff was unable to find any such permit or application on file. After doing some research, before you are a draft application as well as background material. Per this, an application would be filled out and returned to the clerk with a \$50 fee and additional materials such as drawings of the property and location of the hives. A notice would be sent to all neighboring properties, giving them 2 weeks to respond. Dancing Goat would use a Beekeeper from Shawano as their mentor. The honey would be a sugar source, for their own use, driven by wildflowers that they plant.

Commissioner Michalski made a motion to recommend to the Village Board the Beekeeping application and fee schedule as presented, seconded by Commissioner Franklin. Motion carried.

7. Correspondence: None

8. Any Other Such Business That Can Legally Be Brought Before the Committee for Consideration on Future Agendas/Questions or Comments for Staff:

- a. Conditional Use Permit and rezone of property located at 201 Commerce Avenue
- b. Affordable housing? We have not received anything new from the developer. He was still interested in the Village and other sites.
- c. Main Street Road work: There is a building that needs new water service installed. Main St will be partially shut down to complete. All state permits have been received.
- d. North St Property: Permits have been obtained; they have met with the building inspector. He will be monitoring progress.
- e. Highway 12 – outbuilding – addition to garage? Moen will check with the building inspector to see if a permit has been obtained.
- f. Economic Development Committee has met. Will be brainstorming goals. One item that has been brought up is the possible need to change some ordinances to be more inviting to potential businesses/builders. Plan Commission could work with them on this. Looking at our Smart Growth Plan – which will need to be revised in the coming years. Goal of more rooftops.

9. Adjournment of Meeting: Commissioner Franklin made a motion to adjourn, seconded by Commissioner Hollenbeck. Motion carried. Chairman Wittwer adjourned the meeting at 7:09 p.m.

Lisa Moen, Village Administrator/Clerk/Deputy Treasurer

(2) Prohibition of Noises Disturbing the Peace

No person and no person, firm, or corporation occupying or having charge of any building or premises, or any part thereof, shall within the City:

Make or assist in making any noise tending to unreasonably disturb the peace and quiet of persons in the vicinity thereof unless the making and continuing of same cannot be prevented or is necessary for the protection or preservation of property or of the health, safety, life, or limb of some person.

Cause, suffer or allow any loud, excessive or unusual noise in the operation or use of any radio, phonograph, or other mechanical or electronic or electrical device, instrument or machine, which loud, excessive or unusual noise shall tend to unreasonably disturb the comfort, quiet, or repose of persons therein or in the

(a)

(b)

July 2020

Chapter 16 Page 20

(c) (d)

vicinity.

Keep or allow to be kept any animal or bird which shall habitually by any noise tend to unreasonably disturb the peace and quiet of any person in the vicinity thereof.

No person, firm or corporation shall use or operate, or cause to be used or operated in or upon any public street, or from any aircraft, any device, apparatus or instrument for the unreasonable amplification of the human voice or any sound or noise, or other sound making or sound producing device except between the hours of 11:00 AM and 1:30 PM and 5:00 PM and 7:00 PM, Sunday through Friday, and from 9:00 AM to 7:00 PM on Saturday, provided however that such restriction shall not apply to churches broadcasting on religious holidays, or to the production of sounds of any nature produced incidental to the operation of any authorized emergency vehicle or to the use of sound producing equipment authorized pursuant to Wisconsin Statutes or to the use of sound producing equipment used incidental to any street use or parade permit. No person, firm, or corporation shall unreasonably make or cause to be made for the purpose of advertising or announcing a vocation or presence, or in connection with the buying or selling of any goods, wares, merchandise, services or anything whatsoever, or with the carrying on of any trade, occupation, vocation or profit making activity, an unreasonably immediate or excessive use of the voice, or of any bell, gong, horn, instrument, article or device. The violation of this section in connection with any license or permit shall be cause for the revocation thereof.

Operation of Certain Tools, Machinery, and Equipment

1. No person shall operate any heavy construction or other heavy machinery, tools or equipment used for construction, including, but not limited to, pile drivers, bulldozers, pneumatic hammers, derricks, dump trucks, cement trucks, cement mixers, steam or electric hoists, or any other similar equipment other than between the hours of 7:00 a.m. and 6:00 p.m. Monday through Saturday, except Federal and State holidays, unless such operation is not plainly audible at any time from within any occupied residential structure. (O1467, 6/19/18)

2. The prohibitions of this subsection shall not apply to any activities relating to public construction projects performed by, or commenced pursuant to contract with, the City, Dane County, State of Wisconsin, Federal Government or agencies thereof. This exception shall not apply to private construction or construction of public improvements solely by virtue of the existence of a developer's agreement entered into pursuant to land division or zoning approvals unless specifically provided for in such agreement.

3. The Building Inspector shall have the authority in his or her discretion, upon determining that due to unique circumstances beyond the control of the applicant results in significant hardship

upon the applicant so extraordinary and of such nature as to warrant special consideration, to grant a variance permit only for that period of time necessary to alleviate the significant hardship within which time such operation may take place within the prohibited hours. In all cases, the Building Inspector shall give due consideration to the cause, nature and degree of the hardship and the effect on neighboring property owners' reasonable expectations to peacefully use

(e)

July 2020

Chapter 16 Page 21

(f)

and enjoy their property. The Building Inspector shall issue such permit if written consent is obtained from at least one adult member of each residence within 150 feet of such operation.



Village of Cambridge
ENERGY SUBCOMMITTEE MINUTES
Amundson Community Center, 200 Spring St
Community Room
Tuesday, June 15, 2021 5:00 p.m.

MINUTES

1. **Call to order/Roll Call:** Wyatt Rose called the meeting to order at 5:01 p.m. Members present: Jeff Milsap, Dean Lund, Mark McNally, Ted Kumbier and Wyatt Rose. Others present: Lisa Moen, Administrator; Aidan O'Connor, Invenergy; Roxy Engelstad; Jim Womble, Cambridge School District.
2. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Web Site.
3. **Public Comment:** Roxy Engelstad, Mary Gjerme and Andrea Sopkovich attended the Dane County Zoning and Land Review Committee on Tuesday, June 8, to share their opposition to the solar project. Invenergy had previously done a presentation to the Committee. They agreed to allow a presentation from the opposition at a future meeting. Rob Danielson also mentioned that we may want to do an economic impact study, possibly jointly with the Town of Christiana. If we apply for PSC funds, they could be used toward this.
Aidan O'Connor – Invenergy is happy to start discussions on a joint developers agreement.
4. **Approval of Minutes from May 24, 2021:** Kumbier made a motion to approve the minutes as presented, seconded by McNally. Motion carried with Lund abstaining.
5. **Continue Broader Discussions:**
 - a. **Updates from other interested entities (municipalities, school district)** Jim Womble was present representing the Cambridge School District and provided a handout which outlines the school district concerns. They would like to see a 2 mile buffer between the Village of Cambridge west boundary and the solar plant and a mutually agreed upon compensation package covering future potential revenue losses due to declines in tax revenues, property values, population and enrollment. While the school district is not opposed to the project, they are looking at intervenor status. They feel it is way to close, too big and have many ripple effects within the schools. With open enrollment, it is critical that they have programs for those in need, high achievers, extra curricular, etc. With loss of enrollment, they lose revenue. In Invenergy paperwork (page 12) it states that this will help schools because they won't be adding property, students or families. There was discussion on this interpretation. Rose questioned how other developments have helped/harmed school districts. O'Connor responded that it is difficult to calculate due to unknowns. The School District is working on a formula based on head count, new residential property, etc.
 - b. **Developer Agreement Discussion:** Invenergy has reached out to the municipalities and the schools offering to meet. Legal counsel will be needed. The Village and the school district have points in place, but other communities do not. We will send a letter to all interested units of government (Christiana, Rockdale, T of Deerfield, V of Deerfield, Cambridge Schools, Deerfield Schools) asking if they want to participate in negotiations as a group, with a response by July 2. Rose will work on the letter. Will negotiations/agreements be with a group or with individual parties? Kumbier and Milsap stressed the need to move quickly. The deadline for decisions is 180 days from approval of submittal, O'Connor commented that it is usually 1 year, extensions can be granted.

- c. **Badger Hollow Tours:** Kumbier and Lund have gone to the site, Milsap and McNally are going tomorrow. You really couldn't see the panels as they are set back in valleys. You could see more wind. The wind has been there for nearly 20 years. Invenergy has purchased land leases for wind that were already in place. They have no such plans for this site. Milsap discussed ambient temperatures, weather differences inside and outside the project. Lund questioned HWY PQ being used as a haul route, the wear and tear on our roads. Badger Hollow has 600 workers – they have an area set aside for parking, as would this project. O'Connor has offered tours of the property. Most residents that Kumbier and Lund talked to, had no big issues with the project.
 - d. **Possible Public Meeting / Fact Sheet / Wants and Needs:** PSC has mailed out 1350 mailers, to landowners within 100 feet of the proposed area. Caution/concern if we provide information – that it is factual, follows the Village's statement and does not include individual bias, concerns, etc. We will put the questions we prepared and Invenergy's answers on our website.
 - e. **Attorney Involvement**
 - i. **Legal fees to date:** We received a bill for \$233. Village Board has granted \$5,000. Lund brought the application for the intervenor funds from PSC. We can ask the attorney to help complete the application.
 - ii. **Future involvement:** What additional information is needed from us as we enter negotiations? Closed session to discuss what our options are, and are there multiple options? Economic Impact Study – Rose questioned why this is on our backs. Lund did comment that Invenergy has completed one. A third party was hired to do it – David Loomis (appendix M 409384). Kumbier will look to get a price prior to the next VB meeting. Some discussion regarding termination clauses within leases. Landowner can terminate if nothing is put on their land within 7 years, Invenergy can also terminate (409449, section 13)
 - f. **Statements / Public Comment for Dane County / PSC:** Do we share our statement/Intervenor letter? Roxy Engelstad offered to help put together a power point. This will be brought up at the Village Board Meeting next week. Important to share our smart growth plan as well as the data that Chuck Franklin had provided regarding growth in the community.
6. **Set next meeting date:** McNally made a motion that the subcommittee should meet two times a month, seconded by Lund. Motion carried. Next meeting will be Tuesday, June 29 at 5:15 p.m.
7. **Questions, Referrals to Staff or Future Agenda Items**
- a. Connect 2050 DOT Road Projects. How does this affect this project?
 - b. League of WI Municipalities. They are interested in this project as it is unique, the first project to be this close to a village. Lund will reach out to them.
8. **Adjournment:** McNally made a motion to adjourn, seconded by Mislav. Motion carried. Rose adjourned the meeting at 6:27 p.m.

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
200 SPRING ST. COMMUNITY ROOM
AGENDA**

June 15, 2021, 6:30 P.M.

**THIS IS AN IN-PERSON MEETING: IT'S NOT REQUIRED; HOWEVER, IT IS RECOMMENDED THAT UNVACCINATED PEOPLE CONTINUE TO WEAR MASKS TO PREVENT THE SPREAD OF COVID-19. THE COMMUNITY ROOM WILL BE SET UP FOR SOCIAL DISTANCING
THANK YOU!**

1. **Call to Order/Roll Call:** Ted Kumbier called the meeting to order at 6:35pm. Members present: Larry Gunseor, kris Breunig, and Ted Kumbier. Others present: Dan Greve from MSA, Mike Reiber from Dancing Goat Distillery, Mark McNally Village President. Village Staff: Lisa Moen, Jeff Wright, and Vicki Redford.
2. **Proof of Posting:** Agendas were posted in the upper and lower levels of the Amundson Community Center, Hometown Bank, Cambridge Post Office, and the Village website.

3. Approval of Consent Agenda:

- a. Meeting Minutes from April 20, 2021

Gunseor made a motion to accept the consent agenda as presented. Kumbier seconded the Motion carried on a 3-0 vote.

4. Approval of Bills:

Breunig made a motion to accept the bills in the amount of 70,581.90. Gunseor seconded the motion. Motion carried on a 3-0 roll call vote.

Director Wright explained to the committee that the water bill for \$1098.12 is for a deduct meter that was installed at Jay Weiss's house 10-12 years ago to water the trees for the tree project. At the time, it was not put in the system properly and did not receive a bill. Now it is in the system and a monthly bill will be produced. It was discussed that the meter will need to be replaced because it is over 10 years old.

5. Reports

- a. **Utility Clerk:** I welcomed our new Committee Member Kris Breunig. Administrator Moen told the members that Steve Johnson has resigned effective immediately. We need 2 more Committee Members. I have been doing my daily/monthly duties as always. Since the mask mandate has been lifted the office is busier. May was the first month sending out disconnects. No shut offs were required.
- b. **Director of Public Works:** Wright said Public Works has been doing the daily, weekly, and monthly testing required. The hardness of the water tested high last Friday so Wright is

looking into the cause of that. Also, staying on top of the testing at the Dancing Goat Distillery. The unidirectional flushing is completed. Kenseth lift station have been cleaned. Working on getting West Side Park lift station cleaned as well. Wright said there have been 2 water main breaks they have had to repair. Wright and Schroedel from the Public Works Department went to Plover to take the test on ground water distribution on June 15, 2021.

6. Old Business/ Discussion and Possible Action Regarding:

- a. Water System Maintenance: Wright discussed that the cleaning of the ION exchange filters has been done. The chemical cleaning was also done. With the flushing done the results of testing are better. Wright has talked to Andy Jache about the pilot study. Dan from MSA said using mixed media is not recommended. Andy Jache is going to get media replacement bids. There was discussion that disposing of the media will be better since it was cleaned.
- b. Pilot Study – Media replacement: Discussed in 6a.
- c. Update on test result: Testing is going well and the softeners are working good. There was discussion about the softener regenerating after 90,000 gallons runs through the system.

7. New Business/ Discussion and Possible Action Regarding:

- a. Street Sweeper – Jeff Wright: Wright told the committee that the street sweeper is not working. After taking it to be fixed, there are too many problems and would cost too much to have someone else repair it. After discussion with the committee, it was decided that Wright will try and fix it to sell.
- b. Automatic Hydrant Flushers – Jeff Wright: Wright explained that you can set an automatic hydrant flusher up on a hydrant to go off with a timer. The cost is about \$2500. This would help with problems at dead ends. They would set them up to flush at night so it would not bother residents. After discussion:

Breunig made a motion to purchase one automatic flusher not to exceed \$2500.00 Kumbier seconded the motion. Motion carried on a 3-0 roll call vote.

- c. MSA Capacity Analysis – Preliminary Report: Dan Greve gave a summary of the MSA memo to the committee. The operation and maintenance for the water system is documented. If water treatment facilities are to be designed at well #3 it appears to be capable of producing greater than 600gpm with no adverse impact on water quality and no appreciable sand production. It is recommended that the well be pumped at a higher rate for approximately 24 hours and water samples tested for drinking water parameters. The recommended design for well #3 is 600gpm and would provide the anticipated future peak water demand while pumping 18 hours a day with well #2 out of service. Greve explained that well #2 with test pumping could produce 560gpm. However, Increasing the capacity above 350gpm does not appear to be necessary in the near future. It would require an additional pressure filter for iron removal. The softener resin should be replaced due to the age. Backwash from the iron removal filter should be routed to the sanitary sewer. It is recommended that average day and peak day water demand be monitored annually. Looking into the future to keep up with growth of the Village, capacity at well #2 may need to be increased or a new well #4 with treatment facilities.

- d. Well #3 contract: Discussion was to move forward with construction of development and phases of design.

Breunig made a motion to recommend the well #3 contract to the Village Board. Gunseor seconded the motion. Motion passed on a 3-0 vote.

- e. 2020 Consumer Confidence Report: Administrator Moen told the committee that the Consumer Confidence Report has been printed in the newspaper and is available to the public.
- f. Reduce letter of credit: Moen explained to the committee that this is regarding the Rick Houses. Reiber from Dancing Goat Distillery explained that MSA was there when the water line was put in and all work was approved. Reiber said all negotiations are good. Administrator Moen said the Village will accept the upkeep and ongoing maintenance of the water line and release the letter of credit.

- 8. Public Comment:** Reiber of the Dancing Goat told the committee they have seen improvement in the water quality since May. The distillery has been cooking weekly like they need to be. Reiber said maintenance is key to keep things running. He expressed to Director Wright that hardness is a huge factor. There will be a lot more stills and growth at Dancing Goat so much more water will be used. Reiber and Wright are going to stay in contact with scheduled testing and the maintenance plan.

9. Questions, Referrals to Staff or Future Agenda Items:

- 1. Draft of Maintenance Plan
- 2. Media Replacement
- 3. Street Sweeper update
- 4. Well #3 contract

10. Adjournment:

Breunig made a motion to adjourn the meeting. Gunseor seconded the motion. Kumbier adjourned the meeting at 8:30pm.

*Vicki Redford
Utility Clerk*

NOTICE of PUBLIC MEETING of the VILLAGE of CAMBRIDGE LICENSING COMMITTEE

Thursday, June 17, 2021

5:45 p.m.

Amundson Community Center, 200 Spring St
Community Room

AS ALL DANE CONTY COVID MANDATES HAVE BEEN LIFTED, THIS IS AN IN-PERSON MEETING: MASKS ARE NOT REQUIRED; HOWEVER, IT IS RECOMMENDED THAT UNVACCINATED PEOPLE CONTINUE TO WEAR MASKS TO PREVENT THE SPREAD OF COVID-19. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING
THANK YOU!

MINUTES

1. **Call to order:** Chairperson Franklin called the meeting to order at 5:45 p.m. members present: Trustees Galler and Franklin. Members excused: Trustee Rose. Others present: Lisa Moen, Administrator/Clerk/Deputy Treasurer; Mark McNally, Village President.
2. **Approval of Minutes from June 9, 2020:** Trustee Galler made a motion to approve the minutes as presented, seconded by Trustee Franklin. Motion carried.
3. **Review and Recommendations to Village Board regarding the following license applications for 2021-22:**

Franklin noted that all applications have been received, fees paid and back ground checks complete. All applications are renewals.

A. Class A Beer & Liquor

- 1) Cambridge Gas and Motel Inc d/b/a Cambridge Gas and Motel
- 2) The Cambridge Cooler, LLC d/b/a The Cambridge Cooler
- 3) Day's Family Foods Inc d/b/a Cambridge Piggly Wiggly
- 4) Kwik Trip, Inc d/b/a Kwik Trip 1507
- 5) Dolgen Corp, LLC d/b/a Dollar General #10132

Trustee Galler made a motion to recommend to the Village Board approval of all Class A Beer and Liquor License applications, seconded by Trustee Franklin. Motion carried.

B. Class B Beer and Class C Wine

- 1) Cambridge Market, LLC d/b/a Cambridge Market

Trustee Galler made a motion to recommend to the Village Board approval of Class B Beer and Class C Wine License application for Cambridge Market, seconded by Trustee Franklin. Motion carried.

C. Class B Beer and Liquor

- 1) Keystone Grill, LTD d/b/a Keystone Grill
- 2) Plow, LLC d/b/a PTOW
- 3) Cambridge Winery LLC d/b/a Cambridge Winery

There was some discussion regarding our ordinance as it relates to establishments having to be open. Our ordinances read that the establishment must be open 150 days during the licensed period. We did not enforce this during COVID.

Trustee Galler made a motion to recommend to the Village Board approval of all Class B Beer and Liquor License applications, seconded by Trustee Franklin. Motion carried.

D. Class B Beer License:

- 1) Madtown Vapor LLC, d/b/a Madtown Vapor

Trustee Galler made a motion to recommend to the Village Board approval of Class B Beer License application for Madtown Vapor, LLC, seconded by Trustee Franklin. Motion carried.

E. Class A Beer

- 1) Shirley Holzhueter, d/b/a Elegance and Design Studio

Trustee Galler made a motion to recommend to the Village Board approval of Class B Beer License application for Elegance and Design Studio, seconded by Trustee Franklin. Motion carried.

F. Class A Liquor

- 1) BKJ Inspirations LLC, d/b/a Rowe Pottery
- 2) Lilybird, Inc. d/b/a Avid Gardener

Trustee Galler made a motion to recommend to the Village Board approval of all Class A Liquor License applications, seconded by Trustee Franklin. Motion carried.

4. Review and Recommendations to Village Board Regarding Alcohol Operator's License Applications for the 2020-2021 Licensing Year

- A. **Cambridge Gas and Motel:** Julie Miller **
- B. **Plow:** Carrie Lynn Smith
- C. **Cambridge Cooler:** Jeffrey Gilbert, Erin VanHorn
- D. **Piggly Wiggly:** Dawn Zickert**, Lisa Delacy**, Dustin Fevig**, Wendy Gregory**
- E. **Dollar General:** Shawna Reed*, Jacylyn Anomer*, Alexandra Aguilar Chambers**
- F. **Keystone Grill:** Kathryn Watson, Martilyn Castle

Discussion that not all establishments have operator license applications. We do offer a two year license, so if they were licensed in 2020 for two years, they would be valid until June 30, 2022. All businesses were given applications, it is up to them to have them filled out and returned. Additional operators license applications have been received after this agenda went out. They will be on the resolution before the full Village Board.

Trustee Galler made a motion to recommend to the Village Board approval of all Operator License applications, seconded by Trustee Franklin. Motion carried.

5. Review and Recommendations to Village Board Regarding Tobacco Retail License Applications for the 2020-2021 Licensing Year

- A. Cambridge Gas and Motel Inc d/b/a Cambridge Gas and Motel
- B. The Cambridge Cooler, LLC d/b/a The Cambridge Cooler
- C. Day's Family Foods Inc d/b/a Cambridge Piggly Wiggly
- D. Kwik Trip, Inc d/b/a Kwik Trip 1507
- E. Dolgencorp LLC, d/b/a Dollar General
- F. Madtown Vapor LLC, d/b/a Madtown Vapor

Trustee Galler made a motion to recommend to the Village Board approval of all Cigarette License applications, seconded by Trustee Franklin. Motion carried.

6. Any Other Business, Updates, Concerns Regarding Licensing Activities

- A. A temporary picnic license application came in today for the Lions Club to serve beer at the summer concert series. This will be on the Village Board Agenda, June 22nd.
- B. Administrator Moen will be attending a session relating to liquor licensing at the Municipal Clerks Conference. She will bring back information on any new law changes, changes that may be needed to our ordinances, etc.

7. Adjournment: Trustee Galler made a motion to adjourn, seconded by Trustee Franklin. Motion carried. Franklin adjourned the meeting at 5:59 p.m.

Lisa Moen, Clerk

New operators denoted by a *

Two year operators licenses are denoted by a **

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 6/22/2021

From Account:

Thru: 6/22/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	6/22/2021	ALLIANT ENERGY/WP&L	
#370181			
100-00-51600-220-000		MUN BLDG - UTILITIES	901.32
#370181		06142021	
100-00-53420-000-000		STREET LIGHTS	23.25
#724411		06142021	
100-00-53420-000-000		STREET LIGHTS	39.63
#570605		06142021	
100-00-53420-000-000		STREET LIGHTS	76.08
#938022		06142021	
100-00-53420-000-000		STREET LIGHTS	29.21
#923952		06142021	
100-00-53420-000-000		STREET LIGHTS	30.31
1611869258		06142021	
100-00-53420-000-000		STREET LIGHTS	31.76
252381		06142021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	146.93
034153		06142021	
100-00-53420-000-000		STREET LIGHTS	7.54
480381		06142021	
100-00-53420-000-000		STREET LIGHTS	68.69
#543106		06142021	
100-00-55200-220-000		PARK UTILITIES	38.21
#335194619		06142021	
		Total	1,392.93

6/22/2021 ALLIANT ENERGY/WP&L

12&18 LIFT STATION

600-00-53700-821-000	POWER PURCHASED FOR PUMPING	96.56
12&18 LIFT STATION	14422	
500-00-53700-620-000	POWER PURCHASED FOR PUMPING	1,295.03
W. MADISON ST WELL #2	396761	
500-00-53700-620-000	POWER PURCHASED FOR PUMPING	78.63
SKOGEN RD. WELL #3	17628	
600-00-53700-821-000	POWER PURCHASED FOR PUMPING	536.81
#399442 300 WATER ST PUMP HOUSE	06142021	
	Total	2,007.03

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL

Page: 2

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 6/22/2021

From Account:

Thru: 6/22/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
6/22/2021 BOBCAT OF JANESVILLE			
BOLTS, BEARING, WASHERS			
100-00-53311-350-000		PUBLIC WORKS - EQUIP REPAIRS	395.80
		BOLTS, BEARING, WASHERS 02-182340	
Total			395.80
6/22/2021 Cambridge Gas			
GAS			
100-00-53311-370-000		PUBLIC WORKS - FUEL	580.85
		PW FUEL 514	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL	359.99
		POLICE FUEL 517	
Total			940.84
6/22/2021 CHARTER COMMUNICATIONS			
8245116840002960			
500-00-53700-681-200		TELEPHONE EXPENSE	80.08
		8245116840002960 06122021	
600-00-53700-851-400		TELEPHONE EXPENSE	80.08
		8245116840002960 06122021	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	80.08
		8245116840002960 06122021	
100-00-52100-310-000		POLICE - INTERNET	80.07
		8245116840002960 06122021	
Total			320.31
6/22/2021 COMPUTER MAGIC, INC			
MONTHLY SUPPORT OFFICE 365 JUNE			
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	63.75
		MONTHLY SUPPORT OFFICE 365 JUNE 5871	
500-00-53700-681-300		COMPUTER SUPPORT	31.88
		MONTHLY SUPPORT OFFICE 365 JUNE 5871	
600-00-53700-842-000		TECHNOLOGY EXPENSES	31.87
		MONTHLY SUPPORT OFFICE 365 JUNE 5871	
Total			127.50
6/22/2021 DANE COUNTY TREASURER (LAND CONSERVATION)			
EROSION CONTROL INSP 708 VINEYARD DR			

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL

Page: 3

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 6/22/2021

From Account:

Thru: 6/22/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-56700-210-000		PLANNING - CONSULTING FEES	
		EROSION CONTROL INSP 708 VINEYARD DR 28 UNIT APT BLDG CAM0521	129.65
100-00-56700-210-000		PLANNING - CONSULTING FEES	
		EC INSPEC&EMAIL-DANCING GOAT CAM0521 6/11/2021	89.13
		Total	218.78

6/22/2021 DEAN HEALTH PLAN

PREMIUM - MOEN- GOECKNER70%REDFORD30%

100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	
		PREMIUM - MOEN- GOECKNER70%REDFORD30% 006416399	2,231.42
150-00-55110-133-000		LIB - HEALTH/DENTAL	
		PREMIUM - BEHM 006416399	1,113.59
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	
		PREMIUM - DUDLEY100%/REDFORD 70% 006416399	1,740.46
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	
		PREMIUM -DUDLEY100%/REDFORD70% 006416399	1,740.46
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	
		PREMIUM - SCHROEDL & WRIGHT 006416399	1,785.47
		Total	8,611.40

6/22/2021 MURPHY DESMOND LAWYERS

INVENERGY SOLAR PROJECT

100-00-51300-210-000		VILLAGE LEGAL WORK	
		INVENERGY SOLAR PROJECT 8129069	233.00
		Total	233.00

6/22/2021 PITNEY BOWES - EASYPERMIT POSTAGE

METER REFILL MAY 2021

100-00-51200-390-000		COURT - SUPPLY & EXPENSE	
		METER REFILL MAY 2021 8000-9090-596-7588	8.00
100-00-51420-311-000		ADMIN - POSTAGE	
		METER REFILL MAY 2021 8000-9090-596-7588	23.21
150-00-55110-311-000		LIB - POSTAGE	
		METER REFILL MAY 2021 8000-9090-596-7588	13.00
500-00-53700-681-100		POSTAGE	
		METER REFILL MAY 2021 8000-9090-596-7588	23.00
600-00-53700-851-300		POSTAGE EXPENSE	
		METER REFILL MAY 2021 8000-9090-596-7588	23.00

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

HOMETOWN BANK GENERAL OPERATING

Dated From: 6/22/2021

From Account:

Thru: 6/22/2021

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			90.21
6/22/2021 PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC			
APR - JUL 15			
100-00-52100-390-000		POLICE - PHONES & SUPPLIES	2.50
	APR - JUL 15	3313716026	
100-00-51420-311-000		ADMIN - POSTAGE	65.00
	APR - JUL 15	3313716026	
150-00-55110-311-000		LIB - POSTAGE	2.50
	APR - JUL 15	3313716026	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	2.53
	APR - JUL 15	3313716026	
500-00-53700-640-000		SUPPLIES AND EXPENSES	35.00
	APR - JUL 15	3313716026	
600-00-53700-827-000		OPERATING SUPPLIES & EXPENSES	35.00
	APR - JUL 15	3313716026	
Total			142.53
6/22/2021 QUILL CORPORATION			
COPY PAPER			
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	1.86
	COPY PAPER	17142671	
100-00-51200-390-000		COURT - SUPPLY & EXPENSE	215.24
	PRINTER INK CARTRIDGES	17142671	
100-00-51420-390-000		ADMIN - SUPPLY & EXPENSES	27.47
	PLASTIC SIGNS	17191219	
100-00-51100-390-000		LEGISLATIVE - SUPPLY & EXPENSE	8.96
	PLASTIC SIGN	17191219	
Total			253.53
6/22/2021 RED HAWK NURSERY			
LABOR - ANNUALS IN CONTAINERS			
100-00-55200-250-000		MAIN STREET MAINT-FLOWERS	648.80
	LABOR - ANNUALS IN CONTAINERS	7155	
100-00-55200-250-000		MAIN STREET MAINT-FLOWERS	641.57
	FERTILIZER, PLANTS AND SOIL	7154	
Total			1,290.37

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL
 ALL Checks by Payee
 HOMETOWN BANK GENERAL OPERATING

Page: 5
 ACCT

Dated From: 6/22/2021 From Account:
 Thru: 6/22/2021 Thru Account:

Voucher Nbr	Check Date	Payee	Amount
6/22/2021 SECURIAN FINANCIAL GROUP, INC			
LIFE INS - ADMIN DEPT			
100-00-51420-135-000		ADMIN - LIFE INS	59.28
		LIFE INS - ADMIN DEPT JULY	
100-00-53311-135-000		PUBLIC WORKS - LIFE INS	6.56
		PUBLIC WORKS LIFE INS. JULY	
150-00-55110-135-000		LIB - LIFE INS	37.75
		LIBRARY GROUP LIFE INS JULY	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	22.85
		WATER GROUP LIFE INS JULY	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	22.85
		SEWER GROUP LIFE INS JULY	
100-00-21514-000-000		GROUP LIFE INS PAYABLE	472.29
		EMPLOYEE SHARE JULY	
100-00-51420-135-000		ADMIN - LIFE INS	11.86
		EMPLOYER 20% JULY	
100-00-53311-135-000		PUBLIC WORKS - LIFE INS	1.32
		EMPLOYER 20% JULY	
150-00-55110-135-000		LIB - LIFE INS	7.55
		EMPLOYER 20% JULY	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	4.57
		EMPLOYER 20% JULY	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	4.57
		EMPLOYER 20% JULY	
Total			651.45
6/22/2021 VILLAGE OF DEERFIELD			
POLICE WAGES - 4/11/21 - 05/08/21			
100-00-52100-290-000		Dane County Sheriffs Contract	13,277.32
		POLICE WAGES - 4/11/21 - 05/08/21 1121	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL	124.37
		POLICE FUEL MAY 2021 1121	
Total			13,401.69
Grand Total			30,077.37

6/18/2021 11:08 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
HOMETOWN BANK GENERAL OPERATING

Page: 6
ACCT

Dated From: 6/22/2021 From Account:
Thru: 6/22/2021 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	23,020.28
Total Expenditure from Fund # 150 - LIBRARY FUND	1,174.39
Total Expenditure from Fund # 500 - WATER UTILITY	3,311.50
Total Expenditure from Fund # 600 - SEWER UTILITY	2,571.20
Total Expenditure from all Funds	30,077.37

RESOLUTION #2021-05

A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CAMBRIDGE, WISCONSIN, RELATING TO THE 2020 COMPLIANCE MAINTENANCE ANNUAL REPORT

BE IT RESOLVED by the Village of Cambridge, Dane and Jefferson County, Wisconsin, to inform the Wisconsin Department of Natural Resources that the Board of Trustees has reviewed and accepted the 2020 Compliance Maintenance Annual Report, which is attached to this resolution, at its meeting of June 22, 2021.

This resolution was duly considered and adopted by the Village Board pursuant to a vote of _____ for and _____ against on this _____ day of June, 2021.

VILLAGE OF CAMBRIDGE

By: _____
Mark McNally, Village President

Date: _____

Attest: _____
Lisa Moen, Administrator/Clerk/Deputy Treasurer

Date: _____

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

Financial Management

1. Provider of Financial Information

Name:

Dan Dudley

Telephone:

6085761764

(XXX) XXX-XXXX

E-Mail Address
(optional):

dandudley@netwurx.net

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

• Yes (0 points) ☐

• No (40 points) ☐

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2020

• 0-2 years ago (0 points) ☐

• 3 or more years ago (20 points) ☐

• N/A (private facility) ☐

2.3 Did you have a special account (e.g., CWP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

• Yes (0 points) ☐

• No (40 points) ☐

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?
Year:

2020

• 1-2 years ago (0 points) ☐

• 3 or more years ago (20 points) ☐

• N/A ☐

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 120,639.63

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

\$ 0.00

3.2.3 Adjusted January 1st Beginning Balance

\$ 120,639.63

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 0.00

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 120,639.63

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 0.00

Please note: If you had a CWFPP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

☒ Yes

☐ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

☐ Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

☒ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
None reported			

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 2

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:
6/8/2021 2020

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	50	176
February	49	207
March	49	183
April	60	120
May	50	76
June	52	16
July	51	11
August	44	11
September	42	13
October	39	25
November	49	67
December	53	92
Total	588	997
Average	49	83

6.1.2 Comments:

monthly bills

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☒ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☒ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives

☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

☒ No

☐ Yes

Year:

2019

By Whom:

total energy system

Describe and Comment:

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

--

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

cleaning sewer lines

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☐ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☒ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

NR110

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

2012-06-14

Does your sewer use ordinance or other legally binding document address the following:

- ☒ Private property inflow and infiltration
 - ☒ New sewer and building sewer design, construction, installation, testing and inspection
 - ☒ Rehabilitated sewer and lift station installation, testing and inspection
 - ☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary
 - ☒ Fat, oil and grease control
 - ☒ Enforcement procedures for sewer use non-compliance
 - ☒ Operation and Maintenance [NR 210.23 (4) (d)]
- Does your operation and maintenance program and equipment include the following:
- ☒ Equipment and replacement part inventories
 - ☒ Up-to-date sewer system map
 - ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:
6/8/2021 2020

- ☒ A description of routine operation and maintenance activities (see question 2 below)
 - ☒ Capacity assessment program
 - ☒ Basement back assessment and correction
 - ☒ Regular O&M training
 - ☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐
- What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?
- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
 - ☐ Construction, Inspection, and Testing
 - ☐ Others:
-

- ☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐
- Does your emergency response capability include:
- ☒ Responsible personnel communication procedures
 - ☒ Response order, timing and clean-up
 - ☒ Public notification protocols
 - ☒ Training
 - ☒ Emergency operation protocols and implementation procedures
- ☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐
 - ☒ Special Studies Last Year (check only those that apply):
- ☒ Infiltration/Inflow (I/I) Analysis
 - ☒ Sewer System Evaluation Survey (SSES)
 - ☒ Sewer Evaluation and Capacity Management Plan (SECAP)
 - ☒ Lift Station Evaluation Report
 - ☐ Others:
-

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="25"/>	% of system/year
Root removal	<input type="text" value="25"/>	% of system/year
Flow monitoring	<input type="text" value="100"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="20"/>	% of system/year
Manhole inspections	<input type="text" value="80"/>	% of system/year
Lift station O&M	<input type="text" value="10"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="0"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="0"/>	% of system/year
Private sewer I/I removal	<input type="text" value="0"/>	% of private services

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

River or water crossings

1

% of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

34.8	Total actual amount of precipitation last year in inches
4.72	Annual average precipitation (for your location)
9.2	Miles of sanitary sewer
2	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
0	Number of basement backup occurrences
0	Number of complaints
.207	Average daily flow in MGD (if available)
.207	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.00	Basement backups (number/sewer mile)
0.00	Complaints (number/sewer mile)
1.0	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

● Yes

○ No

If Yes, please describe:

I/I study

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

○ Yes

● No

If Yes, please describe:

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

seems better after replacing sewer on water st

5.4 What is being done to address infiltration/inflow in your collection system?

i/i/study

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Cambridge Sewage Collection System

Last Updated: Reporting For:

6/8/2021

2020

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

VILLAGE OF CAMBRIDGE RESOLUTION No. 2021-04

A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF CAMBRIDGE, WISCONSIN GRANTING ALCOHOL and TOBACCO RETAIL LICENSES

The Board of Trustees of the Village of Cambridge does hereby grant the following establishments a liquor license for the licensing year of July 1, 2021– June 30, 2022, issuance contingent upon payment and compliance with all applicable Village Ordinances and Wisconsin Statutes.

Approved	LICENSE TYPE / BUS.	LOCATION	AGENT/ APPLICANT	PREMISES
Class A Beer & Liquor:	Cambridge Gas and Motel Inc. d/b/a Cambridge Gas and Motel	281 W. Main St.	Parminder Sekhon	Convenience store building
	The Cambridge Cooler, LLC d/b/a The Cambridge Cooler	109 – 111 Jefferson Street	Tara Michalski	Sales floor, walk in cooler, office, back storage room, open area between 109 & 111, outside patio area, designated stalls for curbside pickup.
	Days Family Foods Inc. d/b/a Cambridge Piggly Wiggly	100 Jefferson St.	Michael Day	Sales Floors, back room and offices
	Kwik Trip, Inc d/b/a Kwik Trip 1507	424 W. Main Street	Mathew Hoks	45' by 80' stand alone building
Class B Beer and Class C Wine	Dolgen Corp, LLC d/b/a Dollar General Store #10132	213 Jefferson St.	Imran Khan	Stand alone store building
	Cambridge Market, LLC d/b/a Cambridge Market	217 W. Main Street	Catherine Yerges	217 W. Main St. Suite A, including front patio, back porch and patio and alley way
	Class B Beer & Liquor:			
	Keystone Grill LTD d/b/a Keystone Grill	206 W. Main St	Kenneth Kemler	Front bar, rear bar, front, side and main patio, liquor room, 4 dining rooms, office, pub, cooler, storeroom
Plow LLC d/b/a Plow		157 W. Main St	Charles Fiesel	Office, cellar, coolers, bar, front and rear patio, dining room, upper level
	Cambridge Winery, LLC d/b/a Cambridge Winery	700 Kenseth Way	Frank Peregrine	Entire building, including 120' x 30' outdoor patio

CLASS A BEER

Shirley Holzhueter, d/b/a Elegance and Design Studio	114 S. Pleasant St.	Shirley Holzhueter	Studio floor, basement, front and back porch, back yard
<u>CLASS B BEER</u>			
Madtown Vapor LLC d/b/a Madtown Vapor	111 Jefferson Street, Suites E	Kathleen Harless	Bar, cooler, behind bar

CLASS A LIQUOR

Lilybird, Inc d/b/a Avid Gardener	136 W Main St	Christianne Laing	Retail store main floor, filling cabinet, basement storage
BKJ Inspirations LLC d/b/a/ Rowe Pottery	110 E Main St	Beverly Semmann	retail store, 1 st floor inventory, filling cabinets 1 st and 2 nd floor

The Board of Trustees of the Village of Cambridge does hereby grant the following establishments a tobacco license for the licensing year of July 1, 2020– June 30, 2021, issuance contingent upon payment and compliance with all applicable Village Ordinances

TOBACCO LICENSE APPLICATIONS – OVER THE COUNTER

<u>Business</u>	<u>LOCATION</u>	<u>Agent/ Applicant</u>
Cambridge Gas and Motel Inc. d/b/a Cambridge Gas and Motel	281 W. Main St.	Parminder Sekhon
Day's Family Foods Inc. d/b/a Cambridge Piggly Wiggly	100 Jefferson St.	Michael Day
Kwik Trip, Inc. d/b/a Kwik Trip 1507	424 W. Main Street	Mathew Hoks
Dolgen Corp, LLC d/b/a The Dollar General	213 Jefferson Street	Imran Kahn
The Cambridge Cooler LLC, d/b/a The Cambridge Cooler	109 - 111 Jefferson Street	Tara Michalski
Madtown Vapor LLC d/b/a Madtown Vapor	111 Jefferson St Suite E	Kathleen Harless

The Board of Trustees of the Village of Cambridge does hereby grant the following persons an Operator's license for the licensing year of July 1, 2021 – June 30, 2022 issuance contingent upon payment and compliance with all applicable Village Ordinances and Wisconsin Statutes.

OPERATOR'S LICENSES

FLOW	Cambridge Gas & Motel:	Cambridge Cooler
Carrie Lynn Smith *	Julie Miller **	Jeffrey Gilbert
Piggy Wiggly:	Stanley St. John **	Erin VanHorn
Dawn Zickert **	Dollar General	Keystone Grill
Lisa Delacy **	Jacylyn Anomer *	Kathryn Watson
Dustin Fevig **	Shawna Reed *	Martilyn Castle
Wendy Gregory **	Alexandra Aguilar Chambers **	Avid Gardener
		Mia Knops
		Jamie Downing
		Taia Petters *

* = new licensees ** = two year operator's license

EFFECTIVE DATE. This resolution shall become effective upon passage by the Village Board. DATED this 22rd day of June, 2021.

By: Mark McNally, President
 Attest: Lisa Moen
 Administrator/Clerk/Deputy Treasurer

Date: _____

Vote: _____ Ayes: _____ Noes: _____

SUBJECT: Keeping of Bees within the Village Limits

FROM: Lisa Moen, Administrator/Clerk/Deputy Treasurer

MEETING DATE: June 14, 2021

BACKGROUND/ANALYSIS: The Dancing Goat Distillery is looking to keep bees on their property within the Village of Cambridge. The Distillery will follow state guidelines and work with an experienced beekeeper to mentor them as they implement this.

Per our ordinances, a permit must first be issued by the Village. Upon researching this, I am not able to find a permit or application on file in the Village records. I have reached out to other municipalities and am in the process of drafting an application. I am hoping to have this to you prior to the meeting on Monday.

6.04.220 - Keeping of bees.

- A. It is unlawful for any person to establish or maintain any hive, stand or box where bees are kept or keep any bees in or upon any premises within the corporate limits of the village unless the bees are kept in accordance with the following provisions:
 - 1. No hive, stand or box where bees are kept shall be located closer than twenty (20) feet to any property boundary. Such hives, stands or boxes may only be located in the rear yard.
 - 2. If bee colonies are kept within fifty (50) feet of any exterior boundary of the property on which the hive, stand or box is located, a barrier that will prevent bees from flying through it, no less than five feet high, shall be installed and maintained along the exterior boundary. The barrier may be either a natural planting or artificial.
 - 3. Fresh, clean watering facilities for bees shall be provided on the premises.
 - 4. The bees and equipment shall be kept in accordance with the provisions of state law.
 - 5. A conditional user permit shall first be obtained pursuant to the village zoning code.
- B. Nothing in this section shall be deemed or construed to prohibit the keeping of bees in a hive, stand or box located within a school or university building for the purpose of study or observation.

(Prior code § 7-1-21)

Village of Cambridge
Beekeeping Application
Application Fee is Non-Refundable

Application Fee \$50.00

1. Full Legal Name _____

Address: _____ Phone: _____

City: _____ State: _____ ZIP: _____

Address of property where apiaries will be located:

ATTACHMENTS: The following items shall be provided.

1. Scale drawing of the site, showing the location of hive(s), flyway barrier, water source, lot lines and setbacks, and habitable within 20 feet of the hives.
2. Photographs, drawings or manufacturers brochures describing the materials and dimensions of all hives.
3. Letter from property owner where hive(s) will be kept (if property is not owned by the applicant).
4. Application fee (nonrefundable) of \$50.00 payable to the Village of Cambridge.

Upon application submission, the Village Clerk will notify property owners and occupants of adjacent properties.
No license shall be issued for a minimum of two (2) weeks after notification of adjoining affected properties.

Certification: I hereby certify that the information on this application is complete, accurate and true. I understand that an inaccurate, misleading, or false answer constitutes sufficient reason for revocation of my license. Further, I understand that this license is only valid within the village limits of Cambridge. I have read the Ordinance and fully understand the allowances and restrictions.

Received:	License Issued:
Notifications Sent:	License Number:
Comments Received:	



Bee-ing a Good Neighbor



Good-neighbor Beekeeping Practices and Your Cambridge Village Ordinance Requirements

1. Review the local Village ordinance on keeping honeybees for details not covered in this document
 - ⌘ Beekeeping is allowed in our community, but requires a license and certain restrictions to minimize the potential for nuisance issues and to promote good beekeeping practices
 - ⌘ Your license application requires a one-time fee.
 - ⌘ Although beekeeping is allowed by local ordinance, if ordinance requirements are not being followed, the Village may require you to remove the beehives from your property
2. It is a good practice to inform your neighbors of your intent to raise honeybees
 - ⌘ You can alleviate fears by educating your neighbors of the docile nature of honey bees and the benefits of having honey bees in the neighborhood
 - ⌘ Describe the difference between honey bees and the more aggressive wasps and hornets
 - ⌘ Honey bees will pollinate vegetables, flowers, trees, and bushes
 - ⌘ Find out if any neighbors have serious allergies to bee stings. Be respectful and place your beehive further away from allergic neighbor's property lines
 - ⌘ Encourage neighborhood children and your own children to wear shoes around your beehive and blooming plants in your lawn
 - ⌘ Discuss bee swarm behavior, so neighbors understand that swarms may be cast from your hive and that they should not be alarmed, but should inform you if they see a swarm or swarm cluster
 - ⌘ Have neighbors notify you if they plan on pesticide applications
 - ⌘ Share your honey crop with your neighbors
 - ⌘ Get them involved if they appear interested – invite them over for a colony inspection
3. Be discreet about the placement of your beehives
 - ⌘ Consider a rooftop if possible, out of the way of human activity
 - ⌘ Refer to the Village Ordinance for placement.
4. Provide water sources for your bees to keep them out of neighbor's pool, bird baths, pet watering bowls and water spigots
 - ⌘ Because the most common nuisance complaint of urban honey bees is bees congregating at nearby water sources, Village Ordinance requires that you maintain water sources on your property and each water source shall be continually filled with water when the bees are active outside the hive (water source may cease in the winter months).
 - ⌘ Suggested water sources would include a bird bath that is regularly filled with water and/or a chicken waterer – each filled with stones to allow bees to perch near the water.
5. Minimize the potential for robbing behavior

- ⌘ Beekeepers are required to ensure that no empty beehives, bee comb, or other materials that might encourage robbing are left upon the property
 - ⌘ No open feeding of honey bees is allowed
6. Learn to work your beehives at appropriate times
- ⌘ Sunny days between 10 a.m. and 3 p.m., when most of the field bees are foraging, is an excellent time to examine your hives. Use smoke appropriately when inspecting hives
 - ⌘ Avoid working your bees when there is threatening or inclement weather
 - ⌘ Respect your neighbors and DON'T work on your colonies when neighbors have activities going on in their yard.
7. Promote the benefit of urban beekeeping
- ⌘ Backyard gardens often lack sufficient number of pollinators
 - ⌘ Some of the best honey can be produced in Village areas without the harmful pressure of chemical sprays often used in heavily farmed areas
 - ⌘ Cities often have an abundance of nectar sources such as basswood, black locust, and maple trees

ADMINISTRATOR/CLERK
Lisa Moen
lmoen@ci.cambridge.wi.us

NOTICE OF BEEKEEPING

You are receiving this notice as your residence adjoins a property that has applied for a Beekeeping License from the Village of Cambridge. You are allowed two weeks for comments and concerns prior licensing issuance.

If after reading all of the information, you still have questions, please contact the Village Clerk, Lisa Moen at (608) 423-3712 or lmoen@ci.cambridge.wi.us.

The following items are attached for your reference:

- Village Ordinance
- What to expect when your neighbor is a beekeeper

Both of the above noted documents were provided to the applicant. You are welcome to contact the applicant and inquire on beekeeping and their intentions.

Applicant Name:

Applicant Address:

Applicant Phone:

Please refer to the attached application for the description as to where the beehives, water sources and flyaway barriers will exist.

Comments, concerns or questions can be provided to the Village Clerk, Lisa Moen.

What to Expect When Your Neighbor is a Beekeeper

You are being notified, as required by city ordinance, that your neighbor has applied for a permit to keep honey bees - a permitted use in the Village of Cambridge.

What might this mean to you?

First, it is important to understand that honey bees are very different from the wasps, hornets, and yellow jackets that all commonly visit our yards.

Honey bees are rarely aggressive and unlikely to sting. In fact, they die after they sting, so they are very hesitant to do so. Wasps, hornet, and yellow jackets on the other hand can be aggressive and can sting repeatedly.

Honey bees aren't attracted to human food or drinks either – so they are unlikely to disrupt your backyard activities or otherwise bother you or your pets. When you see insects by your picnic food or drinks they are usually wasps, hornet, or yellow jackets.



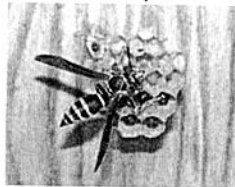
Honey bee



Yellow Jacket



Wasp



Hornet



Honey bees are quite docile when they are away from their hive — should you see them on your flowers or plants, there is no need for alarm. If you don't bother the bees, they won't bother you. It can be quite fascinating to watch honey bees collect nectar and pollen and to learn about the interesting social structure of their colony.

The Village of Cambridge has put into place specific rules for keeping honey bees that minimizes the potential that the honey bees would be a bother to you. Beekeepers may need to include a "flyway barrier" — a fence or dense vegetation to screen the bees from the nearest property line — and follow other rules that will make it unlikely that you will even notice your neighbor has honey bees.

Honey bees need a regular source of fresh water. Your neighbor will be providing their own sources of water, but you may find bees in your yard, especially if you have a birdbath, fountain, dog dish, pond, or other regular source of water. Again, the bees are docile when away from their hive although they can sting if threatened or provoked.

Honey bees generally fly up to 2 miles from their hive every day looking for large amounts of nectar and pollen to gather. Examples include trees that are in blossom, such as maples, willows, or basswood, or whole crops, such as clover and alfalfa. Farmers commonly keep honey bees for that reason, and local farming will surely benefit from your neighbor's bees.

As part of their natural life cycle, honey bees may "swarm" once or twice a year. This occurs when a successful colony divides into 2 separate colonies, and half of the colony leaves to find a new home. If you

are lucky enough to see a swarm, do not be alarmed – swarming bees are very docile, although it can seem like a scary sight.

- Thousands of honey bees leave the colony all at once, and this cloud of bees quickly lands on a nearby tree or structure until they find a new home.
- Swarming honey bees have no honey stores or home to protect, so they are particularly docile. They are not attacking anyone – they are just moving to a new home.
- If you see a big cloud of bees in the air, simply keep your distance and let your neighbor know that a swarm occurred.
- If the bees land on your property, they will generally leave within a couple hours to at most a couple days. Your neighbor or another beekeeper can easily remove them if they are accessible.
- Do not attempt to remove the bees yourself or spray them with pesticides.



Why do people keep honey bees?

Honey bees are currently under great threat of extinction and are beneficial as pollinators. Without honey bees, we would have few vegetables, flowers, fruits, trees, and other growing things. Backyard beekeeping is encouraged to help prevent honey bees from going extinct and it is a fascinating hobby.

What benefits might there be to having honey bees in the neighborhood?

Honey bees pollinate many common garden flowers and vegetable crops. With honey bees right next door, you may enjoy a more plentiful garden or more flowers. Of course, the most obvious benefit of keeping honey bees is harvesting honey. If your neighbor harvests honey, you may benefit from some of the bounty.

What should I do if I am stung?

To avoid stings, do not swat at or otherwise provoke bees or wasps. If you are stung, remove the stinger by scraping it off the skin with your fingernail, edge of credit card, or any manner possible. Move away from any nearby bee hive or wasp nest as the alarm pheromone a stinging insect emits may attract more bees or wasps. Remove any tight fitting jewelry from the area of the sting and apply ice to the area. Seek medical attention if swelling is severe, difficulty in breathing occurs, or any throat symptoms occur (hoarse voice).

What can I do – or not do – to support honey bees?

If you want to support honey bees or encourage them to come into your yard, plant pollinator-friendly plants and shrubs — see the suggested resources below. The best thing to avoid doing is using pesticides and herbicides as these are known to kill or harm honey bees. Let your neighbor know if you are going to apply pesticides or herbicides as they may be able to contain the honey bees in the hive during application, though the effects may be long lasting.

If you have questions or concerns, talk to your neighbor about honey bees to learn more about what having a beekeeper neighbor means to you.

Suggested resources:

American Beekeeping Federation (www.abfnet.org) - information on honey bees and beekeeping.

Pollinator Partnership (pollinator.org) - information on planting for pollinators including honey bees and butterflies. It also contains extensive information on the plight of the honey bee.

National Honey Board (www.honey.com) - learn about honey, its natural benefits, and recipes that use honey.

RESOLUTION No. 2019-11

**A RESOLUTION OF THE VILLAGE BOARD OF TRUSTEES
OF THE VILLAGE OF CAMBRIDGE,
DANE AND JEFFERSON COUNTY, WISCONSIN**

**TO ESTABLISH
LICENSES, MISCELLANEOUS PERMITS AND ADMINISTRATIVE SERVICES
FEE SCHEDULE**

The Board of Trustees of the Village of Cambridge does hereby establish the following Schedule of Fees:

LICENSES – if modified, EFFECTIVE DATE January 1, 2020			
Dogs – Unspayed or unneutered	\$25.00		6.04.040 A. 3.
Dogs – Spayed or neutered	\$20.00		
Kennel	\$43.50	Plus \$6.50 each additional dog in excess of 12 dogs	
Puppies - Unspayed or unneutered	\$12.50	<i>Puppies are dogs who became 5 months of age after July 1 of the</i>	
Puppies - Spayed or neutered	\$10.00	<i>license year</i>	
Impoundment of Animals		The fee charged to owner will equal actual costs incurred by the village.	6.04.080 C.
<hr/>			
Operator's License	35.00/	or \$60.00 for two years	5.08.050 yr
Liquor – Class A: off premise	\$500.00	Annual	
Beer – Class A: off premise	\$100.00	Annual	
Liquor – Class B: on premise	\$500.00	Annual	State governed quota – Reserve License \$10,000
Beer – Class B: on or off premise	\$100.00	Annual	
Wine – Class C: on premise	\$100.00	Annual	
Temporary Class B: Beer	\$10.00	Per event	
<hr/>			
Temporary Class B: Wine	\$10.00	Per event	
Tobacco / Cigarette	\$100.00	Annual	5.12.010
Publication Fee	\$10.00		Section 985.08, Wis. Stats
<hr/>			
PERMITS – MISCELLANEOUS			
Parade	\$25.00	Schools are exempt	
Street Use (Block Party)		No charge	
Bee Keeping	\$50.00	One time – initial application	6.04.220
<hr/>			
PROPERTY – SPECIAL CHARGES			
Snow & ice removal		\$175.00 for the first hour/\$100.00 each hour after	.
Weed elimination		\$175.00 for the first hour/\$100.00 each hour after	.
Tree care or removal		\$175.00 for the first hour/\$100.00 each hour after	
Other Public Works services		\$175.00 for the first hour/\$100.00 each hour after	
Refuse and Recycling		\$100.00 placed on the tax roll	
<hr/>			
ADMINISTRATION			
Photocopying/faxing	.25 cents	Per page	No ref.
Special Assessment Letters	\$40.00	Per letter	
Title Searches	\$40.00	Per request	

Mortgage Company Tax Bill
Requests

\$5.00 Per parcel

SPECIAL MEETING \$300.00 Per meeting

PER DIEMS

Village Board	\$40.00	Per Village Board meeting	2.08.080 A.
	\$20.00	Per standing committee meeting	
Village President	\$3600.00	Annually	2.08.080
	\$40.00	Per Village Board meeting	
	\$20.00	Per standing committee meeting and per scheduled personal meeting to conduct official Village business lasting longer than one hour	

PREVAILING FEES

This Resolution shall supersede and replace any previous Resolutions, specifically those sections of Resolution 2011-10 regarding LICENSES and other administrative fees unless otherwise noted. The fees listed herein shall be in effect from the date of passage until revised by a later Resolution.

EFFECTIVE DATE. This resolution shall become effective upon passage by the Village Board, UNLESS OTHERWISE NOTED ABOVE.

APPROVED AND ADOPTED this _____ day of _____, 2019.

Mark McNally, President
Village of Cambridge

Attest:

Lisa Moen
Administrator/Clerk/Treasurer
Village of Cambridge

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 30.00

☐ Town ☒ Village ☐ City of Cambridge

Application Date: 06/17/2021
County of Dane

The named organization applies for: (check appropriate box(es).)

- ☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning July 9, 2021 and ending Aug 13, 2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) → ☒ Bona fide Club ☐ Church ☐ Lodge/Society
☐ Chamber of Commerce or similar Civic or Trade Organization
☐ Veteran's Organization ☐ Fair Association

(a) Name Cambridge Area Lions Club

(b) Address 136 Lagoon Rd
(Street)

☐ Town ☐ Village ☐ City

(c) Date organized Sept 22, 1980

(d) Incorporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box ☐

(f) Names and addresses of all officers:

President: Richard Nelson

Vice President: John Sherman

Secretary: Knis Runge

Treasurer: John Sherman

(g) Name and address of manager or person in charge of affair: Pizza Committee Don Menttreffer Pixie Kasme
136 Lagoon Rd / PO Box 504 Cambridge WI

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Premises number Village Veterans Park 100 E main St Cambridge WI 53523

(b) Block _____

(c) Do premises occupy all or part of building? outdoor event

(d) If all of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is for: _____

3. Name of Event

(a) Let name of the event: Cambridge Arts Council Summer Concert Series

(b) Dates of event: July 9, July 23 and possibly Aug 13, 2021

DECLARATION

The officers of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Cambridge Area Lions Club
(Name of Organization)

Officer Richard Nelson 6/17/21
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 6-17-21

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

PARK RESERVATION PERMIT - APPLICATION FORM

APPLICANT INFORMATION

APPLICANT NAME JACY ECKERMAN	TELEPHONE 608-225-8814
--	----------------------------------

ADDRESS 101 SOUTH STREET, CAMBRIDGE, WI 53523

ORGANIZATION INFORMATION (IF APPLICABLE)

ORGANIZATION NAME CAMBRIDGE FARM TO SCHOOL	TELEPHONE 608-225-8814
--	----------------------------------

ORGANIZATION ADDRESS 101 SOUTH STREET	CONTACT NAME JACY ECKER
---	-----------------------------------

DESCRIBE YOUR REQUEST

NAME OF PARK (CHECK ONE)	<input checked="" type="checkbox"/> Village Veterans Park <input type="checkbox"/> Westside Park	<input type="checkbox"/> Greenvale #1 <input type="checkbox"/> Westside Park Shelter
--------------------------	---	---

DATES: SET-UP OCT 8, 2021 EVENT SAT OCT 9, 2021	TIMES: SET-UP 3-9 AM EVENT DAY 8-10 PM	NO. OF PEOPLE EXPECTED: ESTIMATE 150+
--	---	--

PURPOSE: FALL FESTIVAL - KIDS ENTERTAINMENT, BANDS, BEER GARDEN, CHILI COOK-OFF FUN RUN, HAY RIDES (FUNDRAISER) (FRIDAY NIGHT SET-UP ONLY) EVENT 11-8 SATURDAY

FEES DUE

RESERVATION FEE:	\$ 25.00
SECURITY DEPOSIT:	\$
ELECTRICITY:	\$ 25.00
TOTAL:	\$ 50.00

SPONSOR SIGNATURE Jacy Eckerman	DATE 6-14-2021
---	--------------------------

OFFICE USE ONLY

Date Considered by Village Board:	<input type="checkbox"/> Recommended approval <input type="checkbox"/> Recommended refusal
-----------------------------------	---

Reason if Refused:

Deposit Paid:	\$	Cash or Check #
Fees Paid	\$	Cash or Check #
Insurance Certificate Received	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Please submit to the Village Clerk at 200 Spring Street. Remember to attach:

- ☐ Separate checks or money orders for reservation fee and security deposit, made payable to Village of Cambridge
- ☐ Certificate of Insurance

☐ **Reminder:** If you need to dig stakes into the ground, please call Digger's Hotline well in advance!

Cambridge Fire and EMS Building Review Committee

Agenda June 17, 2021 5:00 PM

Location: Cambridge Fire & EMS Station – 271 W Main St, Cambridge, WI 53523

1. Call to Order
2. Attendance
3. Verification of Public Notice
4. Tour Other Department Facilities
 - a. Deerfield
5. Review Minutes: June 3, 2021
 - a. Additions / Corrections
6. Feedback on Tours of Marshall, Fort Atkinson, and Deerfield
 - a. Discussion
7. “Citizens Group”
 - a. Presentation of Solution
8. Advertising
 - a. Signage / Information / Future Referendum
 - b. Locations: Festivals / Events / Etc.
9. Next meeting date: July ____, 2021 at ____ PM
10. Next Cambridge Fire & EMS Commission meeting date: June 24, 2021
 - a. Provide Commission: Update on Marshall, Fort Atkinson, and Deerfield Facility Tours, providing municipal board updates, and any other relevant information.
11. Adjournment

“The success of this project will depend on the strength of this committee”

Cambridge Fire and EMS Building Review Committee

Minutes June 3, 2021 5:00 PM

Location: Cambridge Fire & EMS Station – 271 W Main St, Cambridge, WI 53523

1. Call to Order
2. Attendance
3. Verification of Public Notice
4. Review Minutes: May 20, 2021
 - a. Additions / Corrections
 - i. Minutes approved. No additions or corrections.
5. Elect Chairman
 - a. Vote
 - i. Jim Hienz nominated. No other nominations. No objections.
6. Tour Other Departments
 - i. Marshall
 - ii. Fort Atkinson
7. Discuss Agenda Items for next Meeting
 - a. Feedback from department tours 6/3/2021
 - b. What to do to cut down the \$6.5 million building plan.
 - c. EMS costing a lot of money. What is the total cost? What would it cost to hire private EMS? Fort contracts with Ryan Brothers, Town of Deerfield used to contract with Ryan Brothers.
 - d. Ryan Brothers, Paratech, Superior: Bring them in for future meeting to talk about what they can offer.
 - e. Advertise new building. Put up large poster outside in the municipalities so they know this is still a work in progress.
 - f. Bob Salov can email out EMS budget 2021.
 - g. Devin F: Should look at other station budgets.
8. Next meeting date: June 17, 2021 at 5:00 PM
9. Next Cambridge Fire & EMS Commission meeting date: June 24, 2021
 - a. Provide Commission: Update on station square footage, report on other station tours, providing municipal board updates, and any other relevant information.
10. Adjournment

Cambridge Community Fire and EMS Commission

Minutes Meeting

May 27, 2021

Opening

The regular meeting of the Cambridge Community Fire and EMS Commission was called to order at 6:30pm on May 27, 2021 in Oakland TownHall-N4450 Co Rd A, Cambridge, WI by Gene Kapsner.

Present

Gene Kapsner, Mark McNally, Mark Cook, Dave Schroeder, Julie Nelles and Community Members listed on attached sign-in sheet.

13 attendees signed in.

Pledge of Allegiance by all.

Proof of Posting

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. Motion by Dave Schroeder and Second by Julie Nelles, 5-0 motion carried.

Old Business

SK Door Repair – seems to be working. No action – getting quote to fix.

New Business

Secretary for meetings discussion. Tabled until August Commission Meeting. Motion by Mark McNally and Second by Mark Cook, 5-0 motion carried.

Pizza Pit property: No action taken. Update at next Commission Meeting from Mark Cook following the Christiana Town Board Meeting.

Building Review Committee Update : Discussion of expansion to four members at large. Motion by Mark Cook and Second by Dave Schroeder, 5-0 motion carried.

Agenda for Next Meeting

TBD by Kapsner

Adjournment

Meeting adjourned by Gene Kapsner. The next Commission Meeting will be Thursday, June 24th, 2021, at 6:30pm at TBD, Cambridge, WI. Motion by Mark McNally and Second by Dave Schroeder, 5-0 motion carried.

Minutes submitted by: Cook

Approved by: Name

Cambridge Community Fire and EMS Commission Meeting Agenda

Location: Cambridge High School Gymnasium, Bluejay Way, Cambridge WI

Date: June 24, 2021

Time: 18:30

Agenda details:

I. Call to Order / Roll Call / Pledge of Allegiance

II. Proof of Posting

III. Guest in Attendance

a. Please sign in.

IV. Approval of Minutes

V. Old Business

Ongoing Maintenance Issues

Proposal from Christiana Township for sale of Pizza Pit property to be taken back to respective boards.

VI. New Business

Discussion and possible action.

Update on progress made thus far from Building Review Committee

Community engagement

a. Questions and concerns from the audience.

VII. Any Other Business (that may be legally brought before the Commission)

VIII. Next Meeting Date

IX. Adjournment